

Hems Studio, 86 Longbrook Street
Exeter, Devon, EX4 6AP

+44 (0) 1392 927172

Studio 2.2, 1-5 Vyner Street
London, E2 9DG

+44 (0) 2081 917131

The logo for Harris Bugg Studio is a yellow square containing the text "HARRIS BUGG STUDIO" in a white, sans-serif, all-caps font. The text is arranged in three lines: "HARRIS" on the top line, "BUGG" on the middle line, and "STUDIO" on the bottom line.

Graduate Landscape Architect/Landscape Designer

Spring 2022

Background

We're on the look-out for an exceptional person who wants take the next step from university to life in practice in a friendly and creative studio. Your work will include researching and helping develop conceptual ideas, developing drawings, visuals and presentations, working on cost plans and technical specifications, assisting with planting (setting out, procurement and design) and general administration work to support the full life of the practice. You'll meet contractors, fabricators, other design professionals, clients and nurseries. And if you can demonstrate your ability, it's a fast track to designing your own projects and running them, or specialising in particular skills. Our studios are based in Exeter and London and you are welcome to decide between the two as your preferred location.

We understand that coming straight from university can be a leap so we will support you. You will also be given space to grow and develop; we don't micromanage so you will need to feel comfortable working both independently and as part of a team.

More about us

We're a values-driven, award-winning landscape design practice working on residential, commercial, botanic, historic and public gardens. Our current projects include residential projects in Cornwall, Dorset, the Isle of Skye, Kent and the Midlands; a rooftop forest in central London, a creative campus in Berlin, the new glasshouses at Gothenburg Botanic Gardens and the recently opened Kitchen Garden as part of RHS Garden Bridgewater.

Our values

The Common Good is our acclaimed studio values manifesto, and outlines our continued undertaking to parallel the creativity and quality of our work with a studio that is progressive, responsible and reciprocal. Central to this is a vision of connecting people and nature, designing and creating landscapes that respect the spirit of place, and being environmentally and ethically responsible in our business practices.

- **People** – Ours is a thriving, happy place to work, where our team are committed and passionate, knowing that they are in a space that also cares for their well-being and work-life balance. Full-timers work 4.5 day week and we include a range of benefits, such as sabbaticals, railcards, paid volunteering, flexible working locations, free HRT prescriptions, the right to disconnect, a generous professional development programme, and much more.
- **Place** – We make gardens and landscapes that are right for their place and their requirements. Our work respectfully weaves these together to produce beautiful, memorable and lasting spaces.
- **Planet** - We take the greatest of care in our responsibilities as landscape designers; sustainability and resilience is integrated throughout our work at every level.

studio@harrisbugg.com | www.harrisbugg.com

Harris Bugg Ltd. is a company registered in England and Wales number 10658001

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Personal attributes

The following attributes are essential:

- Self-aware and resilient: will take responsibility for their own actions; is accountable; strives to improve and develop skills; is reliable even under pressure;
- Receptive: has a willingness to take feedback and advice; open to new ideas; can bring their own ideas; is flexible; is patient
- Driven: has a positive, can-do attitude and applies themselves consistently; is motivated, reliable, punctual, well organised, goes the extra mile, can work alone with clear direction; has excellent attention to detail; has strong levels of autonomy but can work constructively as part of a team
- Informed: personally strives to stay up to date with what's going on inside the studio but also in the sector more widely and other related sectors
- Communication: an appreciation of good design and graphics; strong communication skills including spoken and written English.

Job Description:

- Assisting with the development of all design stages including but not limited to presentations, general arrangements, sections, elevations, analysis, specifications, construction details and planting plans;
- Site visits to review conditions, inspect works, assist with setting out, meet relevant parties, record outcomes and follow-up subsequent actions;
- Assisting with tender documents, as well as the scheduling and ordering of plants, furniture and other items;
- Researching materials and plants, and their relevant technical specifications;
- Other administrative, research and design work as required by the studio.

Other requirements

- Executing work of a high standard with a clear understanding of relevant time limitations to deliver;
- Executing work with thorough attention to detail;
- Assisting in the reporting of jobs via time sheeting and other monitoring requirements;
- Demonstrating initiative, motivation, responsibility and drive in the execution of work;
- Working both collaboratively and independently;
- Well organised and efficient, demonstrating clear, efficient and effective communication skills with colleagues, clients, contractors, and consultants;
- Vectorworks 2D and 3D (we can provide training should this be required), photoshop, indesign, illustrator, Sketch-up, used of spreadsheet and word processing softwares;
- Eligible to work in the UK.

Application process

Please send the items below to studio@harrisbugg.com with 'Graduate Landscape Architect/Designer' in the title

- Your CV & covering letter which should tell us about one garden or landscape that inspires you, and why
- Portfolio – please ensure you clearly identify your own work and work that is collaborative

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- Your preferred studio location - either in our London or our Exeter studio.
- These should be received by us by Thursday 5th May 2022 at 4pm

We will let you know by Friday 6th May 2022 if you have been shortlisted for interview, which will take place in the first instance by video during the week commencing 9th May 2022. We may request a second interview. Start date: As soon as possible, which will include a first week of Vectorworks training if required.