

Hems Studio, 86 Longbrook Street  
Exeter, Devon, EX4 6AP

+44 (0) 1392 927172

Studio 505, E1 Studios  
7 Whitechapel Road  
London, E1 1DU

+44 (0) 2081 917131

The logo for Harris Bugg Studio is a bright yellow square containing the text "HARRIS BUGG STUDIO" in a bold, black, sans-serif font. The text is arranged in three lines: "HARRIS" on the top line, "BUGG" on the middle line, and "STUDIO" on the bottom line.

HARRIS  
BUGG  
STUDIO

# Landscape Architect/Landscape Designer

Spring 2022

## Background

We're on the look-out for an experienced full-time Landscape Architect/Landscape Designer with 3-5 years of previous experience in a busy practice to join our values-driven, award-winning studio, working on residential, commercial, botanic, historic and public gardens.

Our current projects include residential projects in Cornwall, Dorset, the Isle of Skye, Kent and the Midlands; a rooftop forest in central London, a creative campus in Berlin, the new glasshouses at Gothenburg Botanic Gardens and the recently opened Kitchen Garden as part of RHS Garden Bridgewater. These are projects you'll be working on from day one, in a collaborative, creative studio that delivers.

## Our values are at the heart of all we do

*The Common Good* is our acclaimed studio values manifesto, and outlines our continued undertaking to parallel the creativity and quality of our work with a studio that is progressive, responsible and reciprocal. Central to this is a vision of connecting people and nature, designing and creating landscapes that respect the spirit of place, and being environmentally and ethically responsible in our business practices.

- **People** – Ours is a thriving, happy place to work, where our team are committed and passionate, knowing that they are in a space that also cares for their well-being and work-life balance. Full-timers work 4.5 day week and we include a range of benefits, such as sabbaticals, railcards, paid volunteering, flexible working locations, free HRT prescriptions, the right to disconnect, a generous professional development programme, and much more.
- **Place** – We make gardens and landscapes that are right for their place and their requirements. Our work respectfully weaves these together to produce beautiful, memorable and lasting spaces.
- **Planet** - We take the greatest of care in our responsibilities as landscape designers; sustainability and resilience is integrated throughout our work at every level.

## Personal attributes

The following attributes are essential:

- Self-aware and resilient: will take responsibility for their own actions; is accountable; strives to improve and develop skills; is reliable even under pressure;
- Receptive: has a willingness to take feedback and advice; open to new ideas; can bring their own ideas; is flexible; is patient
- Driven: has a positive, can-do attitude and applies themselves consistently; is motivated, reliable, punctual, well organised, goes the extra mile, can work alone with clear direction; has excellent attention to detail; has strong levels of autonomy but can work constructively as part of a team
- Informed: personally strives to stay up to date with what's going on inside the studio but also in the sector more widely and other related sectors
- Communication: an appreciation of good design and graphics; strong communication skills including spoken and written English.

[studio@harrisbugg.com](mailto:studio@harrisbugg.com) | [www.harrisbugg.com](http://www.harrisbugg.com)

Harris Bugg Ltd. is a company registered in England and Wales number 10658001

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### **Job Description:**

- Assisting with and leading on the development of concept and developed design;
- Assisting with and leading on the development of drawings for concept, developed and technical design issue including but not limited to general arrangements, sections, elevations, analysis, specifications, construction details and planting plans;
- Developing presentation graphics - both hand drawn and renders - to support design work;
- Assisting with and leading on the completion of presentation packages;
- Project managing and driving forward studio projects;
- Assisting with and leading on tender and pricing documents and specifications, as well as the scheduling and ordering of plants, furniture and other items;
- Administer contracts during the build of a project and oversee the successful construction and planting of projects
- Liaise closely with clients, contractors, specialists, nurseries, fabricators, design disciplines, specialists and other parties in the successful delivery of projects at all stages
- Undertaking site visits to review conditions, inspect works, assist with setting out, meet relevant parties, record outcomes and follow-up subsequent actions;
- Researching materials and plants, and their relevant technical specifications, suitable for different projects and situations;
- Mentoring, training, directing, managing and supporting more junior members of the team in their tasks;
- Other administrative, research and design work as required;

### **Other requirements**

- Executing work of a high standard with a clear understanding of relevant time limitations to deliver the required items;
- Executing work with thorough attention to detail;
- Assisting in the reporting of jobs via time sheeting and other monitoring requirements;
- Demonstrating initiative, responsibility and drive in the execution of work;
- Working both collaboratively and independently;
- Maintaining clear, efficient and effective communication with clients, contractors, consultants and team members.
- Vectorworks 2D and 3D (we can assist in your training of this should you require), photoshop, indesign, illustrator, Sketch-up, used of spreadsheet and word processing softwares.
- Eligible to work in the UK.

### **Application process**

Please send the items below to [studio@harrisbugg.com](mailto:studio@harrisbugg.com) with 'Landscape Architect/Designer' in the title

- Your CV & covering letter which should tell us about one garden or landscape that inspires you, and why
- Portfolio – please ensure you clearly identify your own work and work that is collaborative
- Your preferred studio location (London or Exeter) or your preference to work from home
- Your salary expectations
- These should be received by us by Thursday 5th May 2022 at 4pm

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We will let you know by Friday 6th May 2022 if you have been shortlisted for interview, which will take place in the first instance by video during the week commencing 9th May 2022. We may request a second interview. Start date: As soon as possible, which will include a first week of Vectorworks training if required.